

Government College of Education, Sector 20-D, Chandigarh

(Rules and Guidelines)

October 19, 2022

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RULES and GUIDELINES FOR AWARDING OF PRIZES FOR ACTIVITIES CONDUCTED DURING THE ACADEMIC SESSION (2022-2023)

I Number of participants to determine the Positions (First, Second, Third) during the various competitions being organized by the college:-

- **For Less than THREE (<03) participants: Only ONE Prize** will be considered.
- **For Less than or equals to FIVE (<=05) participants: Only TWO Prizes** will be considered.
- **For more than FIVE (05<) participants: THREE Prizes** will be considered.
- **For only one contestant/participant in any event/competition, the decision of the JUDGES will be considered as FINAL for the awarding of PRIZE.**

(As decided by the constituent members meeting which was held on 4th October, 2022 at 11:00 am in the Principal's Office, Copy Enclosed)

II Prize Distribution Function for students during the Session 2019-20.

- It was decided that the students who hold positions/prizes during the session 2019-20 for various events/competitions in the college will be awarded only certificates, since the said time period was too late due to the COVID PANDEMIC to conduct the Prize Distribution Function now.

The list of the concerned prize holders/winners/best volunteers will be uploaded on the college website for claiming the certificates from the Prize Committee during College working hours. (As decided by the constituent members meeting which was held on 4th October, 2022 at 11:00 am in the Principal's Office, Copy Enclosed)

III All the faculty members are further requested that:

1. An original copy of the result of various events/competitions (held in the college) with proper stamp and signature of the Principal and Judges must be submitted to the Prize Committee.
2. Results of the events must be submitted to the prize committee within a week from the date of the conduct of any event or activity.

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3. The Committee/event organizer must get the acknowledgement receipt from the Prize Committee on photocopy of the submitted original record (results) for prizes/certificates.
4. If any committee/club/event organizer facilitates prize winner students in item/cash by taking separate sanctions or funds from the college funds or any separate organization, in that case, the prize winners will not be considered for another prize/certificate during the Annual Prize Distribution Function.
5. Format of the result must include :
 - Name of students (prize winners) in capital letters along with their Roll nos.
 - In case of using Hindi or Punjabi language, the names (in capital letters) should be provided in English separately.
 - Total number of participants
6. Results sent by the concerned Judges/committee/event organizer shall be considered as **FINAL** and modification regarding name, roll no., class and section will be done only after the Judges consent.
7. The prize Committee will not be responsible if there is no submission of the results of various events/ competitions held in the college within the stipulated period.
8. Last minute submission of the results or changes in the number of prizes will not be considered, since the requirement of final total number of prizes/certificates' entries are subject to the stipulated time limit for purchasing /ordering of prizes/certificates at GEM PORTAL.

Incharge

Prize and Result Analysis Committee

c.c.

1. Circulation among faculty members.
2. Dr. Balwinder Kaur (Incharge Culture Committee)
3. Dr. Sanjeev Kumar (Examination)
4. Dr. Ravneet Chawla (N.S.S.)
5. Dr. Neelam Paul (Sports)
6. Dr. Rajni (For Records)
7. Dr. Suman Khokhar (For website upload)

Principal

Meena
19/10

Principal 19/10/22